



Writing Lab Referral Form

Instructors: Please fill out the following form and keep the yellow copy for your records. The student should take the white copy to the Writing Lab (HEAV 226) to make an appointment.

Date _____

Instructor Information

Name _____ Department _____

Phone _____ Email _____

Course and Section _____ Course Website _____

ENG 106/106i/108 Instructors

Do you feel that the student would benefit from an on-going series of tutorials? yes no

Syllabus Group Approach _____

Student Information

Name _____

Is the student's first language English? yes no

Please describe or attach a copy of the writing assignment.

Areas of Concern (Please note that all concerns *may not* be addressed in a single session.)

ESL issues, please specify: _____

understanding the assignment/getting started

introductions/conclusions

thesis statement/argument

using sources/research skills

focusing the subject

citations (APA, MLA, etc)

addressing an audience

grammar/mechanics, please specify:

logical sequences/organization

adequate development/support

Please include any additional details that would be helpful.